

**SPECIALTY - SENSITIVE EQUIPMENT/PROPERTY REQUEST**

*(SNL Use Only)*

**I. USE AND REMOVAL**

No. \_\_\_\_\_

Name: \_\_\_\_\_ Sponsoring Org.: \_\_\_\_\_ SS#: XXX-XX-  
 (Last) (First) (Middle Initial)

*Clearance Level*

Location of Work: TONOAH TEST RANGE Duties Requiring Permit: \_\_\_\_\_ End Date: \_\_\_\_\_  
 Not to exceed one year

- Q
- L
- Top Secret
- Secret
- Uncleared

**DISTRIBUTION:**                       MAIN GATE                       CEDAR GATE                       SNL ADMIN, BLDG 03-51

**II. SENSITIVE EQUIPMENT**

*Make, Model and Serial/Property Number(s)*

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Camera / Video Equipment \_\_\_\_\_  
 Camera / Video Equipment \_\_\_\_\_  
 Laptop/Computer (no camera): \_\_\_\_\_  
 External / Associated Media: \_\_\_\_\_  
 Smart/Cell Phones (no camera): \_\_\_\_\_

Binoculars/Range Finders: \_\_\_\_\_  
 Electronic Equipment: \_\_\_\_\_  
 Other – please specify: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

--includes all associated cables, power cords and peripherals

**III. RECORDING PERMIT**

**IV. PROPERTY/NON-SENSITIVE EQUIPMENT/MEDICAL DEVICES**

Use of recording equipment (photographic or video) must be in the performance of official duties, limited to equipment specified and approved in advance.

***PERSONNEL SHALL COMPLY WITH THE FOLLOWING PROCEDURES AND RESTRICTIONS:***

1. Personnel will only record material specifically approved by the issuing organization.
2. Personnel will avoid recording any other range facilities or equipment; be cognizant of surrounding environment.
3. All personnel who will have access to the recording activity must be cleared to the level of material being recorded.
4. Transfer of recorded output must be approved by the issuing organization and conducted through approved channels and/or agencies, as required.
5. Only the individual signing as the Permit User is authorized to use approved recording equipment.

--includes all associated cables, power cords and peripherals

**V. SIGNATURES**

Permit User Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Authorizing Official: \_\_\_\_\_ Date: \_\_\_\_\_  
 Tonopah Test Range / SNL Representative

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
 Tonopah Test Range / SNL Security Representative

Fax: (702) 295-8232  
 Voice: (702) 295-8100 x116  
 Revised 07/14/2016  
 SNL/TTR FORM #20 - Specialty

*SANDIA NATIONAL LABORATORIES  
TONOPAH TEST RANGE  
TONOPAH, NEVADA*

**INSTRUCTIONS FOR COMPLETING AND SUBMITTING THE FOLLOWING  
SENSITIVE EQUIPMENT/PERMANENT PROPERTY PASS REQUEST - SNL/TTR#20S/P/C**

Self-explanatory and must be filled out completely, legibly, and signed by the *“Permit User”*. Faxed forms will only be accepted if typed in a compatible font or completed in legible handwriting. This form is processed for combination authorizations to include any type of government or company-owned camera/video equipment, sensitive/non-sensitive equipment, property and/or associated media required in the performance of official duties.

Personal property is **NOT** authorized; however, exceptions for medical devices will be authorized on a case-by-case basis.

A permanent “green” laminated card will be issued for requests exceeding 90-days. All other requests will be processed and authorized as a “HANDCARRY”; hardcopy form will be carried throughout the visit duration.

The SNL Security Representative will verify form information is complete; incomplete forms will be returned to the authorizing organization for correction.